

## DOMICILIARY CARE CHECKLIST

NEW DOMICILIARY CARE APPLICATION	<b>Note:</b> Based on information you have or not in support of the application, fill out the checklist by either circling or tick the appropriate option between Yes, No or Not Applicable. E.g. Yes ✓ <input type="radio"/> No <input checked="" type="radio"/> Not Applicable ✓		
ID Card of <b>all</b> household members obtained? (including any foreign cohabiter)	Yes	No	N/A
Barthel assessment index obtained	Yes	No	N/A
Proof of guardianship (where necessary)	Yes	No	N/A
Proof of address from District Administrator (where necessary)	Yes	No	N/A
Utility Bills	Yes	No	N/A
Proof of employment obtained? (Salary slip, employment contract)	Yes	No	N/A
Proof of Income/ benefit ( wherever source)	Yes	No	N/A
Bank details	Yes	No	N/A
Bank Statement (one year from date of application)	Yes	No	N/A
Any Loan Agreement and Statement (Housing, Personal and Business loan) – E.g. HIL, HFC Loanfor construction	Yes	No	N/A
Proof of House Rental Agreement and receipt E.g. PMC   Private Accommodation	Yes	No	N/A
Proof of part rental assistance (from Ministry of Housing and Land).	Yes	No	N/A
Proof of Business Registration, License number and Tax Return (if applicable)	Yes	No	N/A
Proof of assets or shares in any company or business obtained? (The private land where the applicant resides does not count)	Yes	No	N/A
Personal Vehicle License Number (if applicable)	Yes	No	N/A
Proof of residency (where applicable)	Yes	No	N/A
Proof of relationship status obtained? (Married/ Divorced where necessary)	Yes	No	N/A